



SCOTTISH CRIMINAL RECORD OFFICE

Disclosure
SCOTLAND

www.disclosurescotland.co.uk

Customer Liaison
PO Box 250
Glasgow
G51 1YU

Helpline: 0870 609 6006

Fax: 0870 609 6996

Email: info@disclosurescotland.co.uk

Your Ref:
Our Ref:
Date: 12 May 2006

All Registered Bodies

Dear

Adults At Risk

As you may be aware the Scottish Executive is currently working towards introducing new legislation which establishes a Scottish List of adults disqualified from working with Adults at Risk. This legislation will be similar to that of the Protection of Children (Scotland) Act 2003. There is no implementation date for this legislation at present.

An equivalent list is already established in England and Wales.

Disclosure Scotland can confirm that we are now able to access the English and Welsh List when carrying out Enhanced checks for positions working with Adults at Risk. If the individual is named on the list this will be Disclosed under the heading 'Other Government Information' on a Disclosure Certificate.

From receipt of this letter Countersignatories should ensure the initials AAR are entered at the beginning of field C2 Position Applied For where the Disclosure is required in relation to such a position. For example a Nurse entry would be:-

AAR – Nurse

It must be stressed the onus is on the Countersignatory to highlight the position as having contact with an Adult at Risk. Disclosure Scotland will not check the lists unless that prompt is present.

Disclosure Scotland's experience is that the entries made in field C2 are often ambiguous. Please be aware that the descriptions you enter may be used by Police Forces to determine the relevancy of any non conviction information they may hold. It is important that the titles entered are clear and actually portray the work to be done by the applicant. This will assist in the decision-making process.



There will be a new Disclosure Scotland Application Form introduced in late Autumn which will contain a question in the Countersignatory Section relating to whether the Position Applied For is a position in terms of contact with Adults at Risk and if the Countersignatory is requesting a check of the lists.

Should you have any queries on the content of this letter please do not hesitate to contact us on our Helpline number 0870-609-6006 or via e-mail Info@disclosurescotland.co.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read "Brian Gorman", with a long horizontal stroke extending to the right.

Brian Gorman
Manager
Disclosure Scotland